

**Effective 5/13/2014**

**17-30a-302 Examinations -- How prepared, conducted, and graded -- Notice of examination.**

- (1)
  - (a) If necessary, the commission shall give a competitive examination to determine the qualification of an applicant for a position as a merit system officer.
  - (b) The commission shall ensure that an examination:
    - (i) is practical in character; and
    - (ii) relates to matters that fairly test the mental and physical ability and knowledge of an applicant to discharge the duties of the position.
  - (c)
    - (i) Except as provided in Subsection (1)(c)(ii), the commission shall direct the preparation, administration, and grading of the examination.
    - (ii) The commission may direct an impartial special examiner to prepare, administer, and grade the examination on behalf of the commission.
- (2)
  - (a) The commission shall publish notice of an examination internally and to the public.
  - (b)
    - (i) The commission shall design the notice described in Subsection (2)(a) to encourage an applicant to participate in competitive appointments.
    - (ii) The notice shall set forth minimum qualifications, pay scale, physical and educational requirements, and passing grades.
  - (c) The commission or the commission's designee shall promptly notify a person of the person's final grade.

Enacted by Chapter 366, 2014 General Session