

***Effective 5/12/2015***

**63A-2-104 Delegation of general services to departments or agencies -- Writing required -- Contents -- Termination.**

- (1) The purchasing director, with the approval of the executive director, may delegate, in writing, the purchasing director's authority to perform or control any general services function to another state agency by contract or other means authorized by law, if:
  - (a) in the judgment of the executive director, the state agency has requested the authority; and
  - (b) the state agency has the necessary resources and skills to perform or control the functions.
- (2) The purchasing director may delegate the purchasing director's authority only when the delegation would result in net cost savings or improved service delivery to the state as a whole.
- (3) The written delegation shall contain:
  - (a) a precise definition of each function to be delegated;
  - (b) a clear description of the standards to be met in performing each function delegated;
  - (c) a provision for periodic administrative audits by the department; and
  - (d) a date on which the agreement shall terminate if not previously terminated or renewed.
- (4) An agreement to delegate functions to a state agency may be terminated by the department if the results of an administrative audit conducted by the department reveal lack of compliance with the terms of the agreement.

Amended by Chapter 98, 2015 General Session