

Effective 5/13/2014

63A-3-107 Travel expenses of board members and state officers and employees.

- (1) In accordance with Title 63G, Chapter 3, Utah Administrative Rulemaking Act, and subject to approval by the executive director, the director of the Division of Finance shall make rules governing in-state and out-of-state travel expenses.
- (2) Unless otherwise provided by statute, a travel expense rule established under Subsection (1) is applicable to:
 - (a) a board member, an officer, or employee of the executive branch, except as provided under Subsection (2)(b);
 - (b) a board member, an officer, or employee of higher education, unless higher education pays the costs of the travel expenses;
 - (c) a board member who:
 - (i) is not included under Subsection (2)(a) or (b); and
 - (ii) serves on a board created by a statute that adopts the travel expense rates by reference to:
 - (A) this section; and
 - (B) the rule authorized by this section; and
 - (d) a government entity that is not included under Subsection (2)(a), if the government entity adopts the travel expense provisions by reference to:
 - (i) this section; or
 - (ii) the rule establishing the travel expense provisions.
- (3) The Division of Finance shall make the travel expense rules on the basis of:
 - (a) a mileage allowance; and
 - (b) reimbursement for other travel expenses incurred.
- (4) The travel expense rules may specify an exception to a travel expense rule or allow the director of the Division of Finance to make an exception to a travel expense rule, when justified by the executive director of the executive branch agency or department, to meet special circumstances encountered in official attendance at a conference, convention, meeting, or other official business, as determined by the director of the Division of Finance.
- (5) An officer or employee of the executive branch may not incur obligations for travel outside the state without the advance approval of the executive director or a designee of the executive director of an executive branch department or agency.
- (6) A board member may decline to receive travel expenses for the board member's service.
- (7) Compensation and expenses of a board member who is a legislator are governed by Section 36-2-2 and Legislative Joint Rules, Title 5, Legislative Compensation and Expenses.

Amended by Chapter 387, 2014 General Session