

Part 6
Office of Museum Services

9-6-602 Office of Museum Services created -- Purpose.

- (1) There is created within the Division of Arts and Museums the Office of Museum Services.
- (2) The office shall assist Utah museums in improving their ability to:
 - (a) care for and manage collections;
 - (b) develop quality educational resources such as exhibitions, collections, and publications; and
 - (c) provide access to collections for research.

Renumbered and Amended by Chapter 24, 2006 General Session

9-6-603 Duties of office.

- (1) The office shall:
 - (a) recommend to the Museum Services Advisory Board:
 - (i) policies regarding:
 - (A) a grants program; and
 - (B) the equitable dissemination of office technical assistance; and
 - (ii) guidelines for determining eligibility for office grants;
 - (b) advise state and local government agencies and employees regarding museum related issues, including museum capital development projects;
 - (c) provide to Utah museums technical advice and information about sources of direct technical assistance;
 - (d) assist and advise Utah museums in locating sources of training for their museum staff members;
 - (e) develop and coordinate programs, workshops, seminars, and similar activities designed to provide training for staff members of Utah museums;
 - (f) undertake scholarly research as necessary to understand the training needs of the museum community and to assess how those needs could best be met;
 - (g) administer a state Museum Grant Program to assist eligible Utah museums; and
 - (h) establish a program by January 1, 2009, by rule, creating a certified local museum designation, including any provisions necessary to ensure public confidence in charitable solicitation undertaken by a certified local museum.
- (2)
 - (a) For a pass-through funding grant of at least \$25,000, the office shall make quarterly disbursements to the pass-through funding grant recipient, contingent upon the office receiving a quarterly progress report from the pass-through grant recipient.
 - (b) The office shall:
 - (i) provide the pass-through grant recipient with a progress report form for the reporting purposes of Subsection (2)(a); and
 - (ii) include reporting requirement instructions with the form.

Amended by Chapter 111, 2010 General Session

9-6-604 Museum Services Advisory Board -- Membership.

- (1) There is created the Museum Services Advisory Board.
- (2) The advisory board shall consist of 11 members appointed by the governor.

- (3) The governor shall ensure that the advisory board includes:
 - (a) at least six members who are qualified, trained, and experienced museum professionals, three of whom shall have a minimum of five years continuous paid work experience in a museum and be drawn from a list proposed by the Utah Museums Association;
 - (b) other persons with an interest in Utah's museums; and
 - (c) representation from throughout Utah.
- (4)
 - (a) Advisory board members shall be appointed for terms of four years except that three shall initially be appointed for two years, four for three years, and four for four years.
 - (b) The members serve until their successors are appointed and qualified.
- (5)
 - (a) The governor shall appoint the chair of the advisory board.
 - (b) The advisory board shall choose a vice chair from the advisory board's own members.
 - (c) Members may be reappointed for one additional term only, unless the governor determines that unusual circumstances warrant a further term.
- (6) When a vacancy occurs in the membership for any reason, the replacement shall be appointed for the unexpired term.
- (7) Six members of the board constitute a quorum for the transaction of business.
- (8) The advisory board shall meet at least once a year.
- (9) A member may not receive compensation or benefits for the member's service, but may receive per diem and travel expenses in accordance with:
 - (a) Section 63A-3-106;
 - (b) Section 63A-3-107; and
 - (c) rules made by the Division of Finance pursuant to Sections 63A-3-106 and 63A-3-107.
- (10) The department shall pay those expenses on warrant to the Division of Finance from money in the budget appropriated for that purpose.

Amended by Chapter 212, 2012 General Session

9-6-605 Advisory board -- Duties.

- (1) The advisory board is the policymaking body for the office.
- (2) The advisory board shall, in consultation with the director of the office:
 - (a) set policies and, in accordance with Title 63G, Chapter 3, Utah Administrative Rulemaking Act, make rules governing:
 - (i) the office grants program; and
 - (ii) the awarding of grants to assist Utah's eligible museums; and
 - (b) set eligibility guidelines for grants administered through the office.
- (3)
 - (a) By September 30 of each year, the advisory board shall prepare and submit a request to the governor and the Legislature for prioritized capital facilities grants to be awarded to eligible museums under this part.
 - (b) The advisory board shall prepare a list of the requested capital facilities grants in a prioritized order and include a written explanation of:
 - (i) the total grant amount requested in the list; and
 - (ii) the basis of its prioritization of requested grants on the list.
 - (c) The advisory board shall accept applications for capital facilities grants through June 1 of each year, prior to compiling and submitting its yearly request to the governor and the Legislature under Subsection (3)(a).

Amended by Chapter 212, 2012 General Session

9-6-606 Office limitations.

The office may not:

- (1) collect, manage, borrow, or purchase artifacts, objects, or other items for its own collection;
- (2) operate its own exhibit or display area; or
- (3) direct any action to be taken or make any mandatory policies to be followed by an individual museum or its parent agency.

Renumbered and Amended by Chapter 24, 2006 General Session