

HR1-3-102 Duties of the speaker.

- (1) The general duties of the speaker are to:
 - (a) call the House to order at the time scheduled for convening, and proceed with the daily order of business;
 - (b) announce the business before the House in the order that it is to be acted upon;
 - (c) receive and submit in the proper manner all motions and proposals presented by representatives;
 - (d) put to a vote all questions that arise in the course of proceedings, and announce the results of the vote;
 - (e) enforce the House Rules governing debates;
 - (f) enforce observance of order and decorum;
 - (g) inform the House on any point of order or practice;
 - (h) receive and announce to the House any official messages and communications;
 - (i) sign all acts, orders, and proceedings of the House;
 - (j) appoint the members of committees;
 - (k) assign responsibilities to, and supervise the officers and employees of, the House;
 - (l) assign places and determine access for news media representatives; and
 - (m) represent the House, declaring its will and obeying its commands.
- (2) The speaker shall:
 - (a) sign, or authorize a designee to sign, all requisitions on the Division of Finance to pay House expenses; and
 - (b) give final approval of all expenditure requests as authorized by the majority and minority leaders of the House, including compensation and reimbursement for expenses for in-state and out-of-state travel on legislative business.