

HR3-1-102 House Rules Committee -- Assignment duties.

- (1) The presiding officer shall submit all legislation introduced in the House of Representatives to the House Rules Committee.
- (2) For all legislation not specified in HR3-1-103 that is referred to the House Rules Committee, the committee shall:
 - (a) examine the legislation for proper form, including fiscal note and interim committee note, if any; and
 - (b) either:
 - (i) refer legislation to the House with a recommendation:
 - (A) that the legislation be referred to a standing committee for consideration; or
 - (B) that the legislation be read the second time and placed on the third reading calendar; or
 - (ii) hold the legislation.
 - (c) If the chair of the House Rules Committee receives a summary report from the Occupational and Professional Licensure Review Committee related to newly regulating an occupation or profession within the two calendar years immediately preceding the session in which a piece of legislation is introduced related to the regulation by the Division of Occupational and Professional Licensing of that occupation or profession:
 - (i) the chair of the House Rules Committee shall ensure that the House Rules Committee is informed of the summary report before the House Rules Committee takes action on the legislation; and
 - (ii) if the House Rules Committee refers the legislation to the House as provided for in Subsection (2)(b)(i):
 - (A) the Office of Legislative Research and General Counsel shall make the summary report reasonably available to the public and to legislators; and
 - (B) if the legislation is referred to a standing committee, the House Rules Committee shall forward the summary report to the standing committee.
- (3) In carrying out its functions and responsibilities under this rule, the House Rules Committee may not:
 - (a) table legislation without the written consent of the sponsor;
 - (b) report out any legislation that has been tabled by a standing committee;
 - (c) amend legislation without the written consent of the sponsor; or
 - (d) substitute legislation without the written consent of the sponsor.
- (4) The House Rules Committee may recommend a time certain for floor consideration of any legislation when it is reported out of the House Rules Committee, or at any other time.
- (5) When the committee is carrying out its functions and responsibilities under this rule, the committee shall:
 - (a) during a legislative session, give notice of its meetings by either:
 - (i) providing oral notice from the House floor of the time and place of its next meeting; or
 - (ii) when oral notice is impractical, post written notice of its next meeting;
 - (b) when the Legislature is not in session, post a notice of meeting at least 24 hours before the meeting convenes;
 - (c) have as its agenda all legislation in its possession for assignment to committee or to the House calendars; and
 - (d) prepare minutes that include a record, by individual representative, of votes taken.
- (6) Anyone may attend a meeting of the rules committee, but comments and discussion are limited to members of the committee and the committee's staff.