

**JR4-3-101 Request for appropriation.**

- (1) A legislator wishing to obtain funding for a project, program, or entity that has not previously been funded, or to obtain additional or separate funding for a project, program, or entity, shall file a request for appropriation with the Office of the Legislative Fiscal Analyst.
- (2)
  - (a) Except as provided in Subsection (2)(b), a legislator may not file a request for appropriation with the Office of the Legislative Fiscal Analyst after noon on the 11th day of the annual general session.
  - (b) After the date established by this Subsection (2), a legislator may file a request for appropriation if:
    - (i) for a request by a House member, the representative makes a motion to file a request for appropriation and that motion is approved by a constitutional majority of the House; or
    - (ii) for a request by a senator, the senator makes a motion to file a request for appropriation and that motion is approved by a constitutional majority vote of the Senate.
- (3) The request shall designate:
  - (a) the project, program, or entity to be funded;
  - (b) the source for the funding;
  - (c) the chief sponsor, who is knowledgeable about and responsible for providing pertinent information as the appropriation is processed;
  - (d) supporting legislators, if any, who wish to cosponsor the appropriation; and
  - (e) the appropriation subcommittee to which the sponsor wishes the request to be assigned, if any.