

HOUSE RULES REVISORS RESOLUTION

2000 GENERAL SESSION

STATE OF UTAH

Sponsor: Susan J. Koehn

A RESOLUTION OF THE HOUSE OF REPRESENTATIVES REVISING HOUSE RULES; MAKING TECHNICAL REVISIONS TO HOUSE RULES; AND PROVIDING AN EFFECTIVE DATE.

This resolution affects legislative rules as follows:

AMENDS:

HR-20.06

HR-22.10

HR-23.08

HR-25.12

HR-25.15

HR-29.01

HR-35.01

Be it resolved by the House of Representatives of the state of Utah:

Section 1. **HR-20.06** is amended to read:

HR-20.06. Duties of the Chief Clerk.

A Chief Clerk of the House shall be appointed by the Speaker or Speaker-elect before each session is convened. The general duties of the Chief Clerk are to:

- (1) certify and transmit all bills to the Senate and inform the Senate of all House action;
- (2) assist the [~~Minute~~] Journal Clerk in preparation of the House Journal and certify it as an accurate reflection of House action;
- (3) correct the spelling of words, erroneous division and hyphenation of words, correct mistakes in numbering sections and their references, capitalize or decapitalize words, change numbers from words to figures or from figures to words, and underscore or remove underscoring in bills without a motion to amend, which technical corrections may be made either before or following final passage of a bill;

- (4) (a) supervise all House of Representatives personnel during the session and assign them duties and responsibilities, including keeping a record of the attendance of all employees;
- (b) provide that any employee who is absent without the written consent or subsequent approval of the Speaker may not be paid for the day or days of absence;
- (5) be the custodian of all official documents;
- (6) receive from the Office of Legislative Research and General Counsel all numbered bills and resolutions;
- (7) record the number, title, sponsor, each action, and final disposition of every bill on the bill backs;
- (8) prepare and distribute the daily order of business each day;
- (9) advise the Speaker on parliamentary procedure, constitutional requirements, and Joint and House Rules;
- (10) assist with amendments to bills;
- (11) record votes and present the results to the Speaker;
- (12) transmit to the Governor all enrolled House bills; and
- (13) approve material for placement on the Representative's desks.

Section 2. **HR-22.10** is amended to read:

HR-22.10. Voting.

No person shall disturb or remain by the desks of the Chief Clerk of the House, Docket Clerk, [Minute] Reading Clerk, Journal Clerk, Voting Machine Operator, or Public Address System Operator while an electronic or roll call vote is being taken.

Section 3. **HR-23.08** is amended to read:

HR-23.08. Final Certification of the Journal.

The Chief Clerk of the House and the [Minute] Journal Clerk are responsible for the final certification of the House Journal.

Section 4. **HR-25.12** is amended to read:

HR-25.12. Action on Senate Bill.

- (1) When a Senate bill is received by the House with a [message] transmittal letter informing

the House that it has passed the Senate, the bill shall be read the first time and referred by the Speaker to the House Rules Committee. Action on Senate bills is the same as for House bills.

(2) If a Senate bill is identical to a House bill, the House Rules Committee shall identify the bills and direct that the bill which was first requested from the Office of Legislative Research and General Counsel shall be adopted at the direction of the House Rules Committee. Any substitution shall be noted in the journal.

Section 5. **HR-25.15** is amended to read:

HR-25.15. Concurrence Calendar.

(1) (a) After the [~~communication~~] transmittal letter from the Senate informing the House that the Senate has amended a House bill is read, the bill shall be placed on the concurrence calendar.

(b) During the first 43 days of the annual general session, the bill shall remain on the concurrence calendar for at least one legislative day before the House may consider the question of concurrence.

(c) During the last two days of the annual general session, and during any special sessions, the bill may be considered for concurrence after giving House members reasonable time to review the Senate amendments.

(2) When presented to the House, the question shall be: "This bill (resolution) has been read three times; the question is: Shall the House concur in the Senate amendments?"

Section 6. **HR-29.01** is amended to read:

HR-29.01. Motions in Writing.

All amendments to bills over 15 words shall be typewritten on pink paper and distributed to the Chief Clerk, the [~~Minute~~] Journal Clerk, and all Representatives before the amendment is proposed. All other motions except motions to adjourn, circle, table, or refer to committee shall be written if requested by any Representative.

Section 7. **HR-35.01** is amended to read:

HR-35.01. Executive Sessions.

When a motion for executive session is adopted, the House chamber doors shall be closed. The Speaker may require all persons, except the Representatives, Chief Clerk, [~~Minute~~] Journal

Clerk, and Sergeant-at-Arms to leave. During the discussion, everyone present shall remain within the chamber. Everyone present shall keep all matters discussed in executive session confidential.

Section 8. Effective date.

This resolution takes effect upon approval by a constitutional majority vote of all members of the House of Representatives.