

**SENATE RESOLUTION AMENDING  
PROVISIONS RELATING TO LONG TITLE**

2001 GENERAL SESSION

STATE OF UTAH

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**This Senate resolution modifies Senate rules relating to long titles. This resolution gives the Secretary of the Senate limited powers to conform long titles to reflect changes made by substitute or amendment and makes a technical change in reading requirements to conform with the Utah Constitution and with current practice. This resolution takes effect upon passage by the Senate.**

This resolution affects legislative rules as follows:

AMENDS:

**SR-20.06**

**SR-25.08**

*Be it resolved by the Senate of the state of Utah:*

Section 1. **SR-20.06** is amended to read:

**SR-20.06. Duties of the Secretary of the Senate.**

(1) A Secretary of the Senate shall be appointed by the President or President-elect before each session is convened.

(2) The Secretary shall:

(a) act as chief administrative officer of the Senate, subject to direction by the President;

(b) supervise all Senate personnel during the session and interim and assign them duties and responsibilities;

(c) keep a record of the attendance of all employees, and not pay for the day or days of absence any employee who is absent without the written consent or subsequent approval of the President;

- (d) be custodian of all official documents;
- (e) receive from the Office of Legislative Research and General Counsel all numbered bills and resolutions;
- (f) record the number, title, sponsor, each action, and final disposition of each bill on its bill jacket;
- (g) prepare and distribute the legislative agenda each day;
- (h) assist the Reading Clerk in preparation of the Senate Journal and certify it as an accurate reflection of Senate action;
- (i) read the long title of all bills and other materials as requested by the President;
- (j) receive committee reports and present them to the Senate;
- (k) advise the President on parliamentary procedure, constitutional requirements, and Joint and Senate Rules;
- (l) assist with amendments to bills;
- (m) record votes and present the results to the President;
- (n) correct spelling, erroneous division and hyphenation of words, correct mistakes in numbering sections and their references, capitalize or lower case words, change numbers from words to figures or from figures to words, and underscore or remove underscoring in bills without a motion to amend, either before or after final passage of a bill;
- (o) modify the long title of any bill or resolution to ensure that the long title accurately reflects any changes to the bill or resolution made by amendment or substitute;
- ~~(p)~~ (p) certify and transmit bills to the House of Representatives and inform the House of all Senate action;
- ~~(q)~~ (q) transmit to the Governor all enrolled Senate bills;
- ~~(r)~~ (r) respond to inquiries from legislators, government agencies, and members of the public regarding Senate history, activities, and legislative action; and
- ~~(s)~~ (s) represent the Senate at schools, organizations, clubs, and other civic groups when asked by the President.

Section 2. **SR-25.08** is amended to read:

**SR-25.08. Third Reading Calendar.**

(1) (a) For its third reading, each bill listed shall be read by [long] title, unless by two-thirds vote the Senate suspends this requirement. (Utah Constitution Article VI, Section 22; cf. SR-27.16)

(b) The bill shall then be considered.

(2) (a) The final question is: "This bill (resolution) has been read three times; the question is: Shall the bill (resolution) pass?"

(b) The final vote shall then be taken.

**Section 3. Effective date.**

This resolution takes effect upon approval by a constitutional majority vote of all members of the Senate.