

**DEBT COLLECTION AMENDMENTS**

2002 GENERAL SESSION

STATE OF UTAH

**Sponsor: Sheryl L. Allen**

**This act modifies the Administrative Services and the Judicial Codes to expand the duties of the Office of State Debt Collection. The act modifies certain definitions. The act defines the parameters in which the office may use information obtained through access to private, controlled, or protected records. The act makes technical corrections.**

This act affects sections of Utah Code Annotated 1953 as follows:

AMENDS:

**63A-8-101**, as enacted by Chapter 354, Laws of Utah 1995

**63A-8-201**, as last amended by Chapter 279, Laws of Utah 1999

**63A-8-301**, as last amended by Chapter 279, Laws of Utah 1999

**76-3-201.1**, as last amended by Chapter 279, Laws of Utah 1999

**78-7-33**, as enacted by Chapter 279, Laws of Utah 1999

*Be it enacted by the Legislature of the state of Utah:*

Section 1. Section **63A-8-101** is amended to read:

**63A-8-101. Definitions.**

As used in this chapter:

(1) (a) "Accounts receivable" or "receivables" means any amount due the state from an entity for which payment has not been received by the state agency that is servicing the debt.

(b) "Accounts receivable" includes unpaid fees, licenses, taxes, loans, overpayments, fines, forfeitures, surcharges, costs, contracts, interest, penalties, restitution to victims, third-party claims, sale of goods, sale of services, claims, and damages.

(2) "Administrative offset" means:

(a) a reduction of an individual's tax refund or other payments due to the individual to reduce or eliminate accounts receivable that the individual owes to the state; and



28 (b) a reduction of an entity's tax refund or other payments due to the entity to reduce or  
29 eliminate accounts receivable that the entity owes to the state.

30 (3) "Board" means the advisory board created by this chapter.

31 (4) "Entity" means an individual, a corporation, partnership, or other organization that pays  
32 taxes to or does business with the state.

33 (5) "Office" means the Office of State Debt Collection established by this chapter.

34 (6) "Past due" means any accounts receivable that the state has not received by the  
35 payment due date.

36 (7) (a) "State agency" includes any department, division, commission, council, board,  
37 bureau, committee, office, or other administrative subunit of Utah state government, including the  
38 legislative and judicial branches of state government.

39 (b) "State agency" does not include:

40 (i) any institution of higher education[-]; or

41 (ii) except in Subsection 63A-8-201(7)(g), the State Tax Commission.

42 (8) "Writing-off" means the removal of an accounts receivable from an agency's accounts  
43 receivable records but does not necessarily eliminate further collection efforts.

44 Section 2. Section **63A-8-201** is amended to read:

45 **63A-8-201. Office of State Debt Collection created -- Duties.**

46 (1) The state and each state agency shall comply with the requirements of this chapter and  
47 any rules established by the Office of State Debt Collection.

48 (2) There is created the Office of State Debt Collection in the Department of  
49 Administrative Services.

50 (3) The office shall:

51 (a) have overall responsibility for collecting and managing state receivables;

52 (b) develop consistent policies governing the collection and management of state  
53 receivables;

54 (c) oversee and monitor state receivables to ensure that state agencies are:

55 (i) implementing all appropriate collection methods;

56 (ii) following established receivables guidelines; and

57 (iii) accounting for and reporting receivables in the appropriate manner;

58 (d) develop policies, procedures, and guidelines for accounting, reporting, and collecting

59 monies owed to the state;

60 (e) provide information, training, and technical assistance to all state agencies on various  
61 collection-related topics;

62 (f) write an inclusive receivables management and collection manual for use by all state  
63 agencies;

64 (g) prepare quarterly and annual reports of the state's receivables;

65 (h) create or coordinate a state accounts receivable database;

66 (i) develop reasonable criteria to gauge state agencies' efforts in maintaining an effective  
67 accounts receivable program;

68 (j) identify those state agencies that are not making satisfactory progress toward  
69 implementing collection techniques and improving accounts receivable collections;

70 (k) coordinate information, systems, and procedures between state agencies to maximize  
71 the collection of past-due accounts receivable;

72 (l) establish an automated cash receipt process between state agencies;

73 (m) establish procedures for writing off accounts receivable for accounting and collection  
74 purposes;

75 (n) establish standard time limits after which an agency will delegate responsibility to  
76 collect state receivables to the office or its designee;

77 (o) be a real party in interest for an account receivable referred to the office by any state  
78 agency; and

79 (p) allocate monies collected for judgments registered under Section 77-18-6 in accordance  
80 with Sections 63-63a-2, 63A-8-302, and 78-3-14.5.

81 (4) The office may:

82 (a) recommend to the Legislature new laws to enhance collection of past-due accounts by  
83 state agencies;

84 (b) collect accounts receivables for higher education entities, if the higher education entity  
85 agrees;

86 (c) prepare a request for proposal for consulting services to:

87 (i) analyze the state's receivable management and collection efforts; and

88 (ii) identify improvements needed to further enhance the state's effectiveness in collecting  
89 its receivables;

- 90 (d) contract with private or state agencies to collect past-due accounts;
- 91 (e) perform other appropriate and cost-effective coordinating work directly related to
- 92 collection of state receivables;
- 93 (f) obtain access to records of any state agency that are necessary to the duties of the office
- 94 by following the procedures and requirements of Section 63-2-206;
- 95 (g) by following the procedures and requirements of Section 63-38-3.2 establish:
- 96 (i) a fee to cover the administrative costs of collection, on accounts administered by the
- 97 office;
- 98 (ii) a late penalty fee that may not be more than 10% of the account receivable on accounts
- 99 administered by the office;
- 100 (iii) an interest charge that is:
- 101 (A) the postjudgment interest rate established by Section 15-1-4 in judgments established
- 102 by the courts; or
- 103 (B) not more than 2% above the prime rate as of July 1 of each fiscal year for accounts
- 104 receivable for which no court judgment has been entered;
- 105 (iv) fees to collect accounts receivable for higher education;
- 106 (h) make rules that allow accounts receivable to be collected over a reasonable period of
- 107 time and under certain conditions with credit cards;
- 108 (i) file a satisfaction of judgment in the district court by following the procedures and
- 109 requirements of the Utah Rules of Civil Procedure; [~~and~~]
- 110 (j) ensure that judgments for which the office is the judgment creditor are renewed, as
- 111 necessary[-]; and
- 112 (k) notwithstanding Section 63-2-206, share records obtained under Subsection (4)(f) with
- 113 private sector vendors under contract with the state to assist state agencies in collecting debts owed
- 114 to the state agencies without changing the classification of any private, controlled, or protected
- 115 record into a public record.
- 116 (5) The office shall ensure that:
- 117 (a) a record obtained by the office or a private sector vendor as referred to in Subsection
- 118 (4)(k):
- 119 (i) is used only for the limited purpose of collecting accounts receivable; and
- 120 (ii) is subject to federal, state, and local agency records restrictions; and

121 (b) any person employed by, or formerly employed by, the office or a private sector vendor  
122 as referred to in Subsection (4)(k) is subject to:

123 (i) the same duty of confidentiality with respect to the record imposed by law on officers  
124 and employees of the state agency from which the record was obtained; and

125 (ii) any civil or criminal penalties imposed by law for violations of lawful access to a  
126 private, controlled, or protected record.

127 [~~5~~] (6) (a) The office shall collect accounts receivable ordered by the district court as a  
128 result of prosecution for a criminal offense that have been transferred to the office under  
129 Subsection 76-3-201.1(5)(h) or (8).

130 (b) The office may not assess the interest charge established by the office under Subsection  
131 (4) on an account receivable subject to the postjudgment interest rate established by Section  
132 15-1-4.

133 [~~6~~] (7) The office shall require state agencies to:

134 (a) transfer collection responsibilities to the office or its designee according to time limits  
135 established by the office;

136 (b) make annual progress towards implementing collection techniques and improved  
137 accounts receivable collections;

138 (c) use the state's accounts receivable system or, with the consent of the board, develop  
139 systems that are adequate to properly account for and report their receivables;

140 (d) develop and implement internal policies and procedures that comply with the  
141 collections policies and guidelines established by the office;

142 (e) provide internal accounts receivable training to staff involved in their management and  
143 collection of receivables as a supplement to statewide training;

144 (f) bill for and make initial collection efforts of its receivables up to the time the accounts  
145 must be transferred; and

146 (g) submit quarterly receivable reports to the office that identify the age, collection status,  
147 and funding source of each receivable.

148 [~~7~~] (8) The office shall use the information provided by the agencies and any additional  
149 information from the office's records to compile a one-page summary report of each agency.

150 [~~8~~] (9) The summary shall include:

151 [~~A~~] (a) the type of revenue that is owed to the agency;

152 [~~(B)~~] (b) any attempted collection activity; and  
153 [~~(C)~~] (c) any costs incurred in the collection process.

154 [~~(iii)~~] (10) The office shall annually provide copies of each agency's summary to the  
155 governor and to the Legislature.

156 Section 3. Section **63A-8-301** is amended to read:

157 **63A-8-301. State Debt Collection Fund.**

158 (1) There is created an internal service fund entitled the "State Debt Collection Fund."

159 (2) The fund shall be governed by the provisions for internal service funds in Section  
160 63-38-3.5.

161 (3) The fund consists of:

162 (a) all amounts appropriated to the fund under this chapter;

163 (b) fees and interest established by the office under [~~Section~~] Subsection 63A-8-201(4)(g);

164 and

165 (c) except as otherwise provided by law, all postjudgment interest collected by the office  
166 or the state except postjudgment interest on restitution.

167 (4) Monies in this fund shall be used to offset systems, administrative, legal, and other  
168 collection costs of the office or the state agency.

169 (5) (a) The fund may collect interest.

170 (b) All interest earned from the fund shall be deposited in the General Fund.

171 (6) The office shall ensure that monies remaining in the fund at the end of the fiscal year  
172 that are not committed to offsets are deposited into the General Fund.

173 Section 4. Section **76-3-201.1** is amended to read:

174 **76-3-201.1. Collection of criminal judgment accounts receivable.**

175 (1) As used in this section:

176 (a) "Criminal judgment accounts receivable" means any amount due the state arising from  
177 a criminal judgment for which payment has not been received by the state agency that is servicing  
178 the debt.

179 (b) "Accounts receivable" includes unpaid fees, overpayments, fines, forfeitures,  
180 surcharges, costs, interest, penalties, restitution to victims, third party claims, claims, and damages.

181 (2) (a) A criminal judgment account receivable ordered by the court as a result of  
182 prosecution for a criminal offense may be collected by any means authorized by law for the

183 collection of a civil judgment.

184 (b) (i) The court may permit a defendant to pay a criminal judgment account receivable  
185 in installments.

186 (ii) In the district court, if the criminal judgment account receivable is paid in installments,  
187 the total amount due shall include all fines, surcharges, postjudgment interest, and fees.

188 (c) Upon default in the payment of a criminal judgment account receivable or upon default  
189 in the payment of any installment of that receivable, the criminal judgment account receivable may  
190 be collected as provided in this section or Subsection 77-18-1(9) or (10), and by any means  
191 authorized by law for the collection of a civil judgment.

192 (3) When a defendant defaults in the payment of a criminal judgment account receivable  
193 or any installment of that receivable, the court, on motion of the prosecution, victim, or upon its  
194 own motion may:

195 (a) order the defendant to appear and show cause why the default should not be treated as  
196 contempt of court; or

197 (b) issue a warrant of arrest.

198 (4) (a) Unless the defendant shows that the default was not attributable to an intentional  
199 refusal to obey the order of the court or to a failure to make a good faith effort to make the  
200 payment, the court may find that the default constitutes contempt.

201 (b) Upon a finding of contempt, the court may order the defendant committed until the  
202 criminal judgment account receivable, or a specified part of it, is paid.

203 (5) If it appears to the satisfaction of the court that the default is not contempt, the court  
204 may enter an order for any of the following or any combination of the following:

205 (a) require the defendant to pay the criminal judgment account receivable or a specified  
206 part of it by a date certain;

207 (b) restructure the payment schedule;

208 (c) restructure the installment amount;

209 (d) except as provided in Section 77-18-8, execute the original sentence of imprisonment;

210 (e) start the period of probation anew;

211 (f) except as limited by Subsection (6), convert the criminal judgment account receivable  
212 or any part of it to community service;

213 (g) except as limited by Subsection (6), reduce or revoke the unpaid amount of the criminal

214 judgment account receivable; or

215 (h) in the district court, record the unpaid balance of the criminal judgment account  
216 receivable as a civil judgment and transfer the responsibility for collecting the judgment to the  
217 Office of State Debt Collection.

218 (6) In issuing an order under this section, the court may not modify the amount of the  
219 judgment of complete restitution.

220 (7) Whether or not a default constitutes contempt, the court may add to the amount owed  
221 the fees established under Subsection 63A-8-201(4)(g) and postjudgment interest.

222 (8) (a) (i) If a criminal judgment account receivable is past due in a case supervised by the  
223 Department of Corrections, the judge shall determine whether or not to record the unpaid balance  
224 of the account receivable as a civil judgment.

225 (ii) If the judge records the unpaid balance of the account receivable as a civil judgment,  
226 the judge shall transfer the responsibility for collecting the judgment to the Office of State Debt  
227 Collection.

228 (b) If a criminal judgment account receivable in a case not supervised by the Department  
229 of Corrections is past due, the district court may, without a motion or hearing, record the unpaid  
230 balance of the criminal judgment account receivable as a civil judgment and transfer the  
231 responsibility for collecting the account receivable to the Office of State Debt Collection.

232 (c) If a criminal judgment account receivable in a case not supervised by the Department  
233 of Corrections is more than 90 days past due, the district court shall, without a motion or hearing,  
234 record the unpaid balance of the criminal judgment account receivable as a civil judgment and  
235 transfer the responsibility for collecting the criminal judgment account receivable to the Office of  
236 State Debt Collection.

237 (9) (a) When a fine, forfeiture, surcharge, cost permitted by statute, fee, or an order of  
238 restitution is imposed on a corporation or unincorporated association, the person authorized to  
239 make disbursement from the assets of the corporation or association shall pay the obligation from  
240 those assets.

241 (b) Failure to pay the obligation may be held to be contempt under Subsection (3).

242 (10) The prosecuting attorney may collect restitution in behalf of a victim.

243 Section 5. Section **78-7-33** is amended to read:

244 **78-7-33. Collection of accounts receivable.**



245 (1) As used in this section:

246 (a) "Accounts receivable" means any amount due the state from an entity for which  
247 payment has not been received by the state agency that is servicing the debt.

248 (b) "Accounts receivable" includes unpaid fees, licenses, taxes, loans, overpayments, fines,  
249 forfeitures, surcharges, costs, contracts, interest, penalties, restitution to victims, third party claims,  
250 sale of goods, sale of services, claims, and damages.

251 (2) If the Department of Corrections does not have responsibility under [~~Section~~  
252 Subsection 77-18-1(9)] for collecting an account receivable and if the Office of State Debt  
253 Collection does not have responsibility under Subsection 63A-8-201[~~(5)~~] (6), the district court  
254 shall collect the account receivable.

255 (3) (a) In the juvenile court, monies collected by the court from past-due accounts  
256 receivable may be used to offset system, administrative, legal, and other costs of collection.

257 (b) The juvenile court shall allocate monies collected above the cost of collection on a pro  
258 rata basis to the various revenue types that generated the accounts receivable.

259 (4) The interest charge established by the Office of State Debt Collection under Subsection  
260 63A-8-201(4)(~~g~~)(iii) may not be assessed on an account receivable subject to the postjudgment  
261 interest rate established by Section 15-1-4.

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**Legislative Review Note**  
**as of 1-18-02 11:01 AM**

A limited legal review of this legislation raises no obvious constitutional or statutory concerns.

**Office of Legislative Research and General Counsel**