

**PAYROLL SERVICES AMENDMENTS**

2014 GENERAL SESSION

STATE OF UTAH

**Chief Sponsor: Robert M. Spendlove**

Senate Sponsor: Patricia W. Jones

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**LONG TITLE**

**General Description:**

This bill enacts language related to payroll services for Utah Schools for the Deaf and the Blind.

**Highlighted Provisions:**

This bill:

► amends the definition of executive branch entities that are provided payroll services by the Department of Human Resource Management to exclude Utah Schools for the Deaf and the Blind.

**Money Appropriated in this Bill:**

None

**Other Special Clauses:**

None

**Utah Code Sections Affected:**

AMENDS:

**67-19-13.5**, as last amended by Laws of Utah 2013, Chapters 128 and 278

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*Be it enacted by the Legislature of the state of Utah:*

Section 1. Section **67-19-13.5** is amended to read:

**67-19-13.5. Department provides payroll services to executive branch agencies --**

**Report.**



28 (1) As used in this section:

29 (a) (i) "Executive branch entity" means a department, division, agency, board, or office  
30 within the executive branch of state government that employs a person who is paid through the  
31 central payroll system developed by the Division of Finance as of December 31, 2011.

32 (ii) "Executive branch entity" does not include the Offices of the Attorney General,  
33 State Treasurer, State Auditor, Departments of Transportation, Technology Services, Public  
34 Safety, ~~or~~ Natural Resources, or Utah Schools for the Deaf and the Blind.

35 (b) (i) "Payroll services" means using the central payroll system as directed by the  
36 Division of Finance to:

37 (A) enter and validate payroll reimbursements, which include reimbursements for  
38 mileage, a service award, and other wage types;

39 (B) calculate, process, and validate a retirement;

40 (C) enter a leave adjustment; and

41 (D) certify payroll by ensuring an entry complies with a rule or policy adopted by the  
42 department or the Division of Finance.

43 (ii) "Payroll services" does not mean:

44 (A) a function related to payroll that is performed by an employee of the Division of  
45 Finance;

46 (B) a function related to payroll that is performed by an executive branch agency on  
47 behalf of a person who is not an employee of the executive branch agency;

48 (C) the entry of time worked by an executive branch agency employee into the central  
49 payroll system; or

50 (D) approval or verification by a supervisor or designee of the entry of time worked.

51 (2) The department shall provide payroll services to all executive branch entities.

52 (3) After September 19, 2012, an executive branch entity, other than the department or  
53 the Division of Finance, may not create a full-time equivalent position or part-time position, or  
54 request an appropriation to fund a full-time equivalent position or part-time position for the  
55 purpose of providing payroll services to the entity.

56 (4) The Department of Transportation, the Department of Technology Services, and the  
57 Department of Natural Resources shall report on the inability to transfer payroll services to the  
58 department or the progress of transferring payroll services to the department:

59 (a) to the Government Operations Interim Committee before October 30, 2012; and  
60 (b) to the Infrastructure and General Government Appropriations Subcommittee on or  
61 before February 11, 2013.

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**Legislative Review Note**  
**as of 11-19-13 9:43 AM**

**Office of Legislative Research and General Counsel**