1	DIVISION OF TECHNOLOGY SERVICES AMENDMENTS
2	2023 GENERAL SESSION
3	STATE OF UTAH
4	Chief Sponsor: Jeffrey D. Stenquist
5	Senate Sponsor: Stephanie Pitcher
6 7	LONG TITLE
8	Committee Note:
9	The Government Operations Interim Committee recommended this bill.
10	Legislative Vote: 11 voting for 0 voting against 3 absent
11	General Description:
12	This bill modifies provisions relating to the Division of Technology Services.
13	Highlighted Provisions:
14	This bill:
15	defines terms;
16	 modifies and clarifies duties of the Division of Technology Services in relation to
17	procurement, contract management, and security assessment; and
18	 makes technical and conforming changes.
19	Money Appropriated in this Bill:
20	None
21	Other Special Clauses:
22	None
23	Utah Code Sections Affected:
24	AMENDS:
25	63A-16-104, as last amended by Laws of Utah 2022, Chapter 169
26	63A-16-201, as last amended by Laws of Utah 2022, Chapter 169
27	63A-16-205 , as last amended by Laws of Utah 2022, Chapter 169



	63G-6a-303, as last amended by Laws of Utah 2022, Chapter 421
R)	ENUMBERS AND AMENDS:
	63G-6a-109.5, (Renumbered from 63A-16-204, as renumbered and amended by Laws
of	Utah 2021, Chapter 344)
_	
Ве	e it enacted by the Legislature of the state of Utah:
	Section 1. Section 63A-16-104 is amended to read:
	63A-16-104. Duties of division.
	The division shall:
	(1) lead state executive branch agency efforts to establish and reengineer the state's
in	formation technology architecture with the goal of coordinating central and individual agency
in	formation technology in a manner that:
	(a) ensures compliance with the executive branch agency strategic plan; and
	(b) ensures that cost-effective, efficient information and communication systems and
re	sources are being used by agencies to:
	(i) reduce data, hardware, and software redundancy;
	(ii) improve system interoperability and data accessibility between agencies; and
	(iii) meet the agency's and user's business and service needs;
	(2) coordinate an executive branch strategic plan for all agencies;
	(3) develop and implement processes to replicate information technology best practices
an	d standards throughout the executive branch;
	(4) [at least once every odd-numbered year] once every three years:
	(a) conduct an information technology security assessment via an independent third
pa	arty:
	(i) to evaluate the adequacy of the division's and the executive branch agencies' data
an	d information technology system security standards [through an independent third party
as	sessment]; and
	(ii) that will be completed over a period that does not exceed two years; and
	(b) communicate the results of the [independent third party] assessment described in
Sι	absection (4)(a) to the appropriate executive branch agencies and to the president of the
Se	enate and the speaker of the House of Representatives;

39	(3) [oversee the expanded use and implementation or subject to Subsection
60	<u>63G-6a-109.5(9):</u>
61	(a) advise executive branch agencies on project and contract management principles as
62	they relate to information technology projects within the executive branch; and
63	(b) approve the acquisition of technology services and products by executive branch
64	agencies as required under Section 63G-6a-109.5;
65	[(6) serve as general contractor between the state's information technology users and
66	private sector providers of information technology products and services;]
67	[(7)] <u>(6)</u> work toward building stronger partnering relationships with providers;
68	[(8)] (7) develop service level agreements with executive branch departments and
69	agencies to ensure quality products and services are delivered on schedule and within budget;
70	[(9)] (8) develop standards for application development including a standard
71	methodology and cost-benefit analysis that all agencies shall utilize for application
72	development activities;
73	[(10)] (9) determine and implement statewide efforts to standardize data elements;
74	[(11)] (10) coordinate with executive branch agencies to provide basic website
75	standards for agencies that address common design standards and navigation standards,
76	including:
77	(a) accessibility for individuals with disabilities in accordance with:
78	(i) the standards of 29 U.S.C. Sec. 794d; and
79	(ii) Section 63A-16-209;
80	(b) consistency with standardized government security standards;
81	(c) designing around user needs with data-driven analysis influencing management and
82	development decisions, using qualitative and quantitative data to determine user goals, needs,
83	and behaviors, and continual testing of the website, web-based form, web-based application, or
84	digital service to ensure that user needs are addressed;
85	(d) providing users of the website, web-based form, web-based application, or digital
86	service with the option for a more customized digital experience that allows users to complete
87	digital transactions in an efficient and accurate manner; and
88	(e) full functionality and usability on common mobile devices;
89	[(12)] (11) consider, when making a purchase for an information system, cloud

90	computing options, including any security benefits, privacy, data retention risks, and cost
91	savings associated with cloud computing options;
92	[(13)] (12) develop systems and methodologies to review, evaluate, and prioritize
93	existing information technology projects within the executive branch and report to the governor
94	and the Government Operations Interim Committee in accordance with Section 63A-16-201 on
95	a semiannual basis regarding the status of information technology projects;
96	[(14)] (13) assist the Governor's Office of Planning and Budget with the development
97	of information technology budgets for agencies;
98	[(15)] (14) ensure that any training or certification required of a public official or
99	public employee, as those terms are defined in Section 63G-22-102, complies with Title 63G,
100	Chapter 22, State Training and Certification Requirements, if the training or certification is
101	required:
102	(a) under this chapter;
103	(b) by the department; or
104	(c) by the division;
105	[(16)] (15) provide support to executive branch agencies for the information
106	technology assets and functions that are unique to the agency and are mission critical functions
107	of the agency;
108	[(17)] (16) provide in-house information technology staff support to executive branch
109	agencies;
110	[(18)] (17) establish a committee composed of agency user groups to coordinate
111	division services with agency needs;
112	[(19)] (18) assist executive branch agencies in complying with the requirements of any
113	rule made by the chief information officer;
114	[(20)] (19) develop and implement an effective enterprise architecture governance
115	model for the executive branch;
116	[(21)] (20) provide oversight of information technology projects that impact statewide
117	information technology services, assets, or functions of state government to:
118	(a) control costs;
119	(b) ensure business value to a project;
120	(c) maximize resources;

121	(d) ensure the uniform application of best practices; and
122	(e) avoid duplication of resources;
123	[(22)] (21) develop a method of accountability to agencies for services provided by the
124	department through service agreements with the agencies;
125	[(23)] (22) serve as a project manager for enterprise architecture, including
126	management of applications, standards, and procurement of enterprise architecture;
127	[(24)] (23) coordinate the development and implementation of advanced state
128	telecommunication systems;
129	[(25)] (24) provide services, including technical assistance:
130	(a) to executive branch agencies and subscribers to the services; and
131	(b) related to information technology or telecommunications;
132	[(26)] (25) establish telecommunication system specifications and standards for use by:
133	(a) one or more executive branch agencies; or
134	(b) one or more entities that subscribe to the telecommunication systems in accordance
135	with Section 63A-16-302;
136	[(27)] (26) coordinate state telecommunication planning, in cooperation with:
137	(a) state telecommunication users;
138	(b) executive branch agencies; and
139	(c) other subscribers to the state's telecommunication systems;
140	[(28)] (27) cooperate with the federal government, other state entities, counties, and
141	municipalities in the development, implementation, and maintenance of:
142	(a) (i) governmental information technology; or
143	(ii) governmental telecommunication systems; and
144	(b) (i) as part of a cooperative organization; or
145	(ii) through means other than a cooperative organization;
146	[(29)] (28) establish, operate, manage, and maintain:
147	(a) one or more state data centers; and
148	(b) one or more regional computer centers;
149	[(30)] (29) design, implement, and manage all state-owned, leased, or rented land,
150	mobile, or radio telecommunication systems that are used in the delivery of services for state
151	government or the state's political subdivisions;

[(31)] (30) in accordance with the executive branch strategic plan, implement	
minimum standards to be used by the division for purposes of compatibility of procedures,	
programming languages, codes, and media that facilitate the exchange of information within	1
and among telecommunication systems;	
[(32)] (31) establish standards for the information technology needs of a collection of	of
executive branch agencies or programs that share common characteristics relative to the type	es
of stakeholders the agencies or programs serve, including:	
(a) project management;	
(b) application development; and	
(c) subject to Subsections (5) and 63G-6a-109.5(9), procurement;	
[(33)] (32) provide oversight of information technology standards that impact multip	ρle
executive branch agency information technology services, assets, or functions to:	
(a) control costs;	
(b) ensure business value to a project;	
(c) maximize resources;	
(d) ensure the uniform application of best practices; and	
(e) avoid duplication of resources; and	
[(34)] (33) establish a system of accountability to user agencies through the use of	
service agreements.	
Section 2. Section 63A-16-201 is amended to read:	
63A-16-201. Chief information officer Appointment Powers Reporting.	
(1) The director of the division shall serve as the state's chief information officer.	
(2) The chief information officer shall:	
(a) advise the governor on information technology policy; and	
(b) perform those duties given the chief information officer by statute.	
(3) (a) The chief information officer shall report annually to:	
(i) the governor; and	
(ii) the Government Operations Interim Committee.	
(b) The report required under Subsection (3)(a) shall:	
(i) summarize the state's current and projected use of information technology;	
(ii) summarize the executive branch strategic plan including a description of major	

183	changes in the executive branch strategic plan;
184	(iii) provide a brief description of each state agency's information technology plan;
185	(iv) include the status of information technology projects described in Subsection
186	[63A-16-104(11)] <u>63A-16-104(10)</u> ;
187	(v) include the performance report described in Section 63A-16-211; and
188	(vi) include the expenditure of the funds provided for electronic technology,
189	equipment, and hardware.
190	Section 3. Section 63A-16-205 is amended to read:
191	63A-16-205. Rulemaking Policies.
192	(1) (a) Except as provided in Subsection (2), the chief information officer shall, by rule
193	made in accordance with Title 63G, Chapter 3, Utah Administrative Rulemaking Act:
194	(i) [provide] establish standards that impose requirements on executive branch
195	agencies [that:(A) are] related to the security of the statewide area network; [and]
196	[(B)] (ii) establish standards for when an agency must obtain approval before obtaining
197	items [listed] described in Subsection [63A-16-204(1)] 63G-6a-109.5(2);
198	[(ii)] (iii) specify the detail and format required in an agency information technology
199	plan submitted in accordance with Section 63A-16-203;
200	[(iii)] (iv) [provide for] establish standards related to the privacy policies of websites
201	operated by or on behalf of an executive branch agency;
202	[(iv)] (v) [provide] subject to Subsection 63G-6a-109.5(9), establish standards for the
203	acquisition, licensing, and sale of computer software;
204	[(v)] (vi) specify the requirements for the project plan and business case analysis
205	required [by Section 63A-16-204] under Section 63G-6a-109.5;
206	[(vi)] (vii) provide for project oversight of agency technology projects when required
207	[by Section 63A-16-204] under Section 63G-6a-109.5;
208	[(vii)] (viii) establish, in accordance with Subsection [63A-16-204(2)]
209	63G-6a-109.5(3), the implementation of the needs assessment for information technology
210	purchases;
211	$[\frac{(viii)}]$ $\underline{(ix)}$ establish telecommunications standards and specifications in accordance
212	with Subsection $[63A-16-104(26)]$ $[63G-6a-109.5(25)]$; and
213	[(ix)](x) establish standards for accessibility of information technology by individuals

with disabilities in accordance with Section 63A-16-209.

(b) The rulemaking authority granted by [this] Subsection (1)(a) is in addition to any other rulemaking authority granted under this chapter.

- (2) (a) Notwithstanding Title 63G, Chapter 3, Utah Administrative Rulemaking Act, and subject to Subsection (2)(b), the chief information officer may adopt a policy that outlines procedures to be followed by the chief information officer in facilitating the implementation of this title by executive branch agencies if the policy:
 - (i) is consistent with the executive branch strategic plan; and
 - (ii) is not required to be made by rule under Subsection (1) or Section 63G-3-201.
- (b) (i) A policy adopted by the chief information officer under Subsection (2)(a) may not take effect until 30 days after the day on which the chief information officer submits the policy to:
 - (A) the governor; and
 - (B) all cabinet level officials.
- (ii) During the 30-day period described in Subsection (2)(b)(i), cabinet level officials may review and comment on a policy submitted under Subsection (2)(b)(i).
- (3) (a) Notwithstanding Subsection (1) or (2) or Title 63G, Chapter 3, Utah Administrative Rulemaking Act, without following the procedures of Subsection (1) or (2), the chief information officer may adopt a security procedure to be followed by executive branch agencies to protect the statewide area network if:
- (i) broad communication of the security procedure would create a significant potential for increasing the vulnerability of the statewide area network to breach or attack; and
- (ii) after consultation with the chief information officer, the governor agrees that broad communication of the security procedure would create a significant potential increase in the vulnerability of the statewide area network to breach or attack.
- (b) A security procedure described in Subsection (3)(a) is classified as a protected record under Title 63G, Chapter 2, Government Records Access and Management Act.
- (c) The chief information officer shall provide a copy of the security procedure as a protected record to:
 - (i) the chief justice of the Utah Supreme Court for the judicial branch;
- 244 (ii) the speaker of the House of Representatives and the president of the Senate for the

245	legislative branch;
246	(iii) the chair of the Utah Board of Higher Education; and
247	(iv) the chair of the State Board of Education.
248	Section 4. Section 63G-6a-109.5, which is renumbered from Section 63A-16-204 is
249	renumbered and amended to read:
250	[63A-16-204]. 63G-6a-109.5. Approval of acquisitions of information
251	technology.
252	(1) As used in this section:
253	(a) "Chief information officer" means the director of the Division of Technology
254	Services, created in Section 63A-16-103.
255	(b) "Department" means the Department of Government Operations, created in Section
256	<u>63A-1-104.</u>
257	[(1)] (2) (a) In accordance with Subsection $[(2)]$ (3), the chief information officer shall
258	approve the acquisition by an executive branch agency of:
259	(i) information technology equipment;
260	(ii) telecommunications equipment;
261	(iii) software;
262	(iv) services related to the items [$\frac{1}{1}$] $\frac{1}{2}$ described in Subsections [$\frac{1}{2}$] $\frac{1}{2}$ (a)(i)
263	through (iii); and
264	(v) data acquisition.
265	(b) The chief information officer may negotiate the purchase, lease, or rental of private
266	or public information technology or telecommunication services or facilities in accordance with
267	this section.
268	(c) Where practical, efficient, and economically beneficial, the chief information
269	officer shall use existing private and public information technology or telecommunication
270	resources.
271	(d) In accordance with Section 63A-16-206, the chief information officer may
272	recommend coordination of acquisitions between two or more executive branch agencies if the
273	coordination is in the best interests of the state.
274	[(d)] (e) [Notwithstanding another provision of this section, an] An acquisition
275	[authorized by] approved under this section shall comply with rules made by the applicable

2/6	rulemaking authority under [11tle 63G,] Chapter 6a, Utah Procurement Code.
277	[(2)] (3) Before [negotiating] a conducting procurement unit negotiates a purchase,
278	lease, or rental under Subsection [(1)] (2) for an amount that exceeds the value established by
279	the chief information officer by rule made in accordance with Section 63A-16-205, the chief
280	information officer shall:
281	(a) conduct an analysis of the needs of executive branch agencies and subscribers of
282	services and the ability of the proposed information technology or telecommunications services
283	or supplies to meet those needs; and
284	(b) for purchases, leases, or rentals not covered by an existing statewide contract,
285	certify in writing to the chief procurement officer in the Division of Purchasing and General
286	Services that:
287	(i) the analysis required in Subsection $[\frac{(2)(a)}{(3)(a)}]$ was completed; and
288	(ii) based on the analysis, the proposed purchase, lease, rental, or master contract of
289	services, products, or supplies is practical, efficient, and economically beneficial to the state
290	and the executive branch agency or subscriber of services.
291	[(3)] (4) [In approving an acquisition described in Subsections (1) and (2), the] The
292	chief information officer shall approve an acquisition described in Subsection (2) or (3) if the
293	acquisition complies with:
294	[(a) establish by administrative rule, in accordance with Section 63A-16-205, standards
295	under which an agency must obtain approval from the chief information officer before
296	acquiring the items listed in Subsections (1) and (2);]
297	[(b) for those acquisitions requiring approval, determine whether the acquisition is in
298	compliance with:
299	(a) the applicable rules and policies described in Section 63A-16-205;
300	[(i)] (b) the executive branch strategic plan;
301	[(ii)] (c) the applicable agency information technology plan;
302	[(iii)] (d) the budget for the executive branch agency or department as adopted by the
303	Legislature;
304	[(iv)] (e) [Title 63G,] Chapter 6a, Utah Procurement Code; and
305	[(v)] <u>(f)</u> the information technology accessibility standards described in Section
306	63A-16-209[: and].

307	[(c) in accordance with Section 63A-16-206, require coordination of acquisitions
308	between two or more executive branch agencies if it is in the best interests of the state.]
309	[(4)] (5) Each executive branch agency shall provide the chief information officer with
310	complete access to all information technology records, documents, and reports:
311	(a) at the request of the chief information officer; and
312	(b) related to the executive branch agency's acquisition of [any item listed] an item
313	<u>described</u> in Subsection [(1)] (2).
314	$[\frac{(5)}{(6)}]$ (a) In accordance with administrative rules established by the [department]
315	chief information officer under Section 63A-16-205, an executive branch agency and the
316	department may not initiate a new technology project unless the technology project is described
317	in a formal project plan and a business case analysis is approved by the chief information
318	officer and the highest ranking executive branch agency official.
319	(b) The project plan and business case analysis required [by] under this Subsection
320	[(5)] <u>(6)</u> shall include:
321	(i) a statement of work to be done and existing work to be modified or displaced;
322	(ii) the total cost of the system development and conversion effort, including system
323	analysis and programming costs, establishment of master files, testing, documentation, special
324	equipment cost, and all other costs, including overhead;
325	(iii) the savings or added operating costs that will result after conversion;
326	(iv) a description of the other advantages or reasons that justify the work;
327	(v) the source of funding of the work, including ongoing costs;
328	(vi) a description of the project's consistency with budget submissions and planning
329	components of budgets; and
330	(vii) a statement regarding whether the work is within the scope of projects or
331	initiatives envisioned when the current fiscal year budget was approved.
332	(c) The chief information officer shall determine the required form of the project plan
333	and business case analysis described in this Subsection $[(5)]$ (6) .
334	[(6)] (7) [The] Subject to Subsection (9), the chief information officer and the Division
335	of Purchasing and General Services within the department shall work cooperatively to establish
336	procedures under which the chief information officer shall monitor and approve acquisitions
337	[as provided in] under this section.

338	(8) In addition to the requirement that the chief information officer approve the
339	acquisitions described in Subsections (2) and (3), the Division of Technology Services shall,
340	subject to Subsection (9), assist and support executive branch agencies in the acquisition of all
341	technology services and products.
342	(9) In relation to the acquisition of technology services or products:
343	(a) the requirement of approval by the chief information officer, as described in this
344	section, and the assistance and support of the Division of Technology Services described in
345	Subsection (8), do not make the chief information officer, the department, or the Division of
346	Technology Services responsible to manage the contract or fund the procurement;
347	(b) contract management is the responsibility of the conducting procurement unit; and
348	(c) funding of the procurement is the responsibility of the executive branch agency
349	acquiring the technology services or products.
350	Section 5. Section 63G-6a-303 is amended to read:
351	63G-6a-303. Role, duties, and authority of chief procurement officer.
352	(1) The chief procurement officer:
353	(a) is the director of the division;
354	(b) serves as the central procurement officer of the state;
355	(c) serves as a voting member of the board; and
356	(d) serves as the protest officer for a protest relating to a procurement of an executive
357	branch procurement, except an executive branch procurement unit designated under Subsection
358	63G-6a-103(38)(b), (c), (d), or (e) as an independent procurement unit, or a state cooperative
359	contract procurement, unless the chief procurement officer designates another to serve as
360	protest officer, as authorized in this chapter.
361	(2) Except as otherwise provided in this chapter, the chief procurement officer shall:
362	(a) develop procurement policies and procedures supporting ethical procurement
363	practices, fair and open competition among vendors, and transparency within the state's
364	procurement process;
365	(b) administer the state's cooperative purchasing program, including state cooperative
366	contracts and associated administrative fees;
367	(c) enter into an agreement with a public entity for services provided by the division, if
368	the agreement is in the best interest of the state;

369	(d) ensure the division's compliance with any applicable law, rule, or policy, including
370	a law, rule, or policy applicable to the division's role as an issuing procurement unit or
371	conducting procurement unit, or as the state's central procurement organization;
372	(e) manage the division's electronic procurement system;
373	(f) oversee the recruitment, training, career development, certification requirements,
374	and performance evaluation of the division's procurement personnel;
375	(g) make procurement training available to procurement units and persons who do
376	business with procurement units;
377	(h) provide exemplary customer service and continually improve the division's
378	procurement operations;
379	(i) exercise all other authority, fulfill all other duties and responsibilities, and perform
380	all other functions authorized under this chapter; and
381	(j) ensure that any training described in this Subsection (2) complies with [Title 63G,]
382	Chapter 22, State Training and Certification Requirements.
383	(3) With respect to a procurement or contract over which the chief procurement office
384	has authority under this chapter, the chief procurement officer, except as otherwise provided in
385	this chapter:
386	(a) shall:
387	(i) manage and supervise a procurement to ensure to the extent practicable that
388	taxpayers receive the best value;
389	(ii) prepare and issue standard specifications for procurement items;
390	(iii) review contracts, coordinate contract compliance, conduct contract audits, and
391	approve change orders;
392	(iv) in accordance with Section [63A-16-204] 63G-6a-109.5, coordinate with the
393	Division of Technology Services, created in Section 63A-16-103, with respect to the
394	procurement of information technology services by an executive branch procurement unit;
395	(v) correct, amend, or cancel a procurement at any stage of the procurement process if
396	the procurement is out of compliance with this chapter or a board rule;
397	(vi) after consultation with the attorney general's office, correct, amend, or cancel a
398	contract at any time during the term of the contract if:
399	(A) the contract is out of compliance with this chapter or a board rule; and

400	(B) the chief procurement officer determines that correcting, amending, or canceling
401	the contract is in the best interest of the state; and
402	(vii) make a reasonable attempt to resolve a contract dispute, in coordination with the
403	attorney general's office; and
404	(b) may:
405	(i) delegate limited purchasing authority to a state agency, with appropriate oversight
406	and control to ensure compliance with this chapter;
407	(ii) delegate duties and authority to an employee of the division, as the chief
408	procurement officer considers appropriate;
409	(iii) negotiate and settle contract overcharges, undercharges, and claims, in accordance
410	with the law and after consultation with the attorney general's office;
411	(iv) authorize a procurement unit to make a procurement pursuant to a regional
412	solicitation, as defined in Subsection 63G-6a-2105(7), even if the procurement item is also
413	offered under a state cooperative contract, if the chief procurement officer determines that the
414	procurement pursuant to a regional solicitation is in the best interest of the acquiring
415	procurement unit; and
416	(v) remove an individual from the procurement process or contract administration for:
417	(A) having a conflict of interest or the appearance of a conflict of interest with a person
418	responding to a solicitation or with a contractor;
419	(B) having a bias or the appearance of bias for or against a person responding to a
420	solicitation or for or against a contractor;
421	(C) making an inconsistent or unexplainable score for a solicitation response;
422	(D) having inappropriate contact or communication with a person responding to a
423	solicitation;
424	(E) socializing inappropriately with a person responding to a solicitation or with a
425	contractor;
426	(F) engaging in any other action or having any other association that causes the chief
427	procurement officer to conclude that the individual cannot fairly evaluate a solicitation
428	response or administer a contract; or
429	(G) any other violation of a law, rule, or policy.

(4) The chief procurement officer may not delegate to an individual outside the

430

division the chief procurement officer's authority over a procurement described in Subsection (3)(a)(iv).

- (5) The chief procurement officer has final authority to determine whether an executive branch procurement unit's anticipated expenditure of public funds, anticipated agreement to expend public funds, or provision of a benefit constitutes a procurement that is subject to this chapter.
- (6) Except as otherwise provided in this chapter, the chief procurement officer shall review, monitor, and audit the procurement activities and delegated procurement authority of an executive branch procurement unit, except to the extent that an executive branch procurement unit is designated under Subsection 63G-6a-103(38)(b), (c), (d), or (e) as an independent procurement unit, to ensure compliance with this chapter, rules made by the applicable rulemaking authority, and division policies.